

minutes

SCMG BOARD MEETING		
6.21.2016	3:07 PM	SCMG Extension Office
Meeting called by	Barbara Dawson – Coordinator	
Type of meeting	Monthly Board Meeting	
Facilitator	Barbara Dawson	
Note taker	Charlene Spiegel (stand in for Terry Ganzel)	
Attendees	Charlene Spiegel, Barbara Dawson, Amy Upperman, Tom Neiman, Joan Roschevitz, Julia Runyan, Pat Gillett, Sam Thompson, Christine Tade, Gailen Zody, Sharon Cross, Mary Vesely, Lynda Garvin, Sherry Mills	
Consent Agenda		
Minutes, April Treasury Report and May Treasury Report:		
Discussion		
Review of Policies to determine if quorum was met so voting could occur; there were seven – quorum met.		
Motion to approve April and May's Treasury Report. Minutes were approved: Motion by Sam Thompson , 2 nd by Pat Gillette (see attached treasury reports)		
Mary Vesely reviewed April & May's Treasury Report. Sam Thompson noted that the budget projection was short due to HomeScope Solutions and Southwest Homeowners's Classes		
Julia Runyan motioned to accept April's Treasury Report, Pat Gillette 2 nd .		
Sam Thompson motioned to accept May's Treasury Report, Julia Runyan 2 nd .		
Conclusions		
SCMG budget will come up short of projection unless HomeScapes fulfills budget obligation.		
Action Items	Person Responsible	Deadline
Notification to HomeScapes Project Chairs	Charlene	06/30/16
OLD BUSINESS - Intern Class Location		
Sam Thompson reported that the Herendon Hall is a strong possibility due to "favorite son" pitch to Father McGowen. Charlene is working on Club Rio Rancho as a back-up plan.		
Discussion	None	
Conclusions	Will Report next BOD meeting in July	
Action Items	Person Responsible	Deadline
Herendon Hall	Sam Thompson	07/19/16
Club Rio Rancho	Charlene Spiegel	07/19/16
OLD BUSINESS – Newsletter Schedule Updates		
2016 Intern Jim Dodson has taken over the SCMG newsletter with Intern Sharon Cross assisting. Email either Janet Blair or Sharon Cross any scheduling and / or calendar updates; deadline is the 15 th of each month, newsletter deadline is the 20 th .		
Discussion:		
Both Jim and Sharon are open to suggestions; the newsletter will be shortened to encourage more reader participation. Thanks to Jim Dobson and Sharon Cross for taking on the Newsletter		
Conclusions		
Action Items	Person Responsible	Deadline
Suggestions will be sent to Jim and Sharon		

minutes

Old Business: Retreat – Leadership Training		
Tom Neiman has been researching “Leadership Skills” Training programs. There will be a 3-hour presentation of such at the upcoming Master Gardener Conference in Santa Fe he would like to review. He has been trying to get a copy of the presentation but to no avail, so he may need to attend conference himself. If he is not able to attend, then Plan B would be for Lynda Garvin to attend and provide feedback. Plan C would be to simply create our own presentation. He also discovered the “Peace Corps Outline for Leadership” on line and found that to be a very good foundation on which to build our own presentation.		
Discussion		
Barbara Dawson asked how soon we could expect such a class. Tom responded as early as July but likely in September.		
Conclusions		
Some sort of “project management, project leadership, skills development” class should be created for SMG.		
Action Items	Person Responsible	Deadline
Tom may attend the MG conference in Santa Fe and provide a report at the following BOD meeting.		
Old Business: Retreat – More Social Functions		
The need for more social functions was discussed at the retreat. Charlene Spiegel presented a list of possible social field trips (see attached) to be posted in the upcoming newsletter to encourage member involvement. The article will seek volunteers to pick an event to organize and host for all SCMG’s.		
Discussion		
Several other destinations were added to the list, including a tour of Milagro Vineyards, the Santa Ana nursery, a class on permaculture, an annual seed/cookie exchange (Amy Upperman), and a field trip to the Alcalde Science Center.		
Conclusions		
Barbara Dawson will sponsor an event featuring Water Ponds; Sam Thompson volunteered to host an event at ARCA and perhaps Milagro Winery; Suzanne Maxwell will do a presentation on permaculture; Amy Upperman will organize an annual cookie and seed exchange in December.		
Action Items	Person Responsible	Deadline
Charlene will submit an article to newsletter seeking other volunteers to host listed events. She will also submit an article announcing the first Garden Party of the season to be held Friday, 08/12/16, at 5PM at her home in Corrales. This event will also feature a door prize for the MG who can identify the most plants at her home.	Charlene Spiegel	07/19/16
Old Business: Retreat – Other Comments		
Barbara acknowledged the participation of the attendees at the Retreat and expressed appreciation for all the SCMG’s.		
Discussion		
None		
Conclusions		
N/A		
Action Items	Person Responsible	Deadline
None		

minutes

New Business: Tree Preservation Committee		
Barbara Dawson attended the Corrales council meeting on June 14 along with the rest of the newly formed Corrales Tree Preservation Committee to present the committee and announce their intention to create a tree arboretum with donated land from the Village of Corrales. While well received, the council will take the proposal under advisement.		
Discussion		
None		
Conclusions		
N/A		
Action Items	Person Responsible	Deadline
The Committee will attend the next council meeting for updates	Barbara Dawson	
Intern Class Recommendations		
Sam Thompson made several recommendations to the Board (see Attached)		
<ul style="list-style-type: none"> • Raise the cost of the Intern Training Class to \$175. For those who complete their volunteer hour requirements, their dues for the coming year would be considered paid. • Rationale: <ul style="list-style-type: none"> ○ SCMG is offering more training hours than most counties at a lower cost. ○ Next year there will be 18 weeks of classes – 15 of those will be academic (first – intro and last class – party and one class on projects, volunteer hours and website). • Other Items <ul style="list-style-type: none"> ○ SCMG will be asking the professors to offer a 3 hour lecture with two 10 min breaks and 30-40 minutes of interactive activity with class. ○ Mentors will be offered a class on the curriculum so they are familiar with it. ○ The Education Committee is creating a project that will be worked on throughout the training culminating with a presentation at the party (for those who would like to). These projects will allow for individual as well as small group work. ○ A member of the Education Committee will talk with the class during the intro session on the curriculum. ○ The Education Committee is dividing up some of the work effort and meeting as a whole committee once a month – third Friday at 10am. 		
Discussion		
There was strong consensus that SCMG dues also be increased. TBD at a later time.		
Conclusions		
Sam Thompson motioned to increase Training fee to \$175; Julia Runyan 2 nd the motion. BOD APPROVED		
Action Items	Person Responsible	Deadline
Barbara Dawson and Lynda Garvin will coordinate announcing the increase.		07/19/16
New Business: Missing Tables		
Julia Runyan brought up the fact that two tables from the Extension Office are missing since the last class of Intern Training at the DeLavy House and motioned to replace them at a cost of approximately \$70 each.		
Discussion		
Mary Vesely asked if all sources had been thoroughly searched first; they had. Sam Thompson recommended that Coordinator Barbara Dawson contact the head of the Board at DeLavy House (Board to Board) to address the situation; if the tables indeed have walked away, perhaps they would replace them for us.		
Conclusions		
Barbara Dawson will contact the head of the Board at the DeLavy House. Results to be reviewed at next BOD Meeting.		

minutes

Action Items	Person Responsible	Deadline
Pending results of Barbara's conversation with DeLavy House, the matter of replacing the tables will be revisited at next BOD meeting.		
New Business: Annual Meeting		
Joan Roschevitz is the chair for this project and is requesting volunteers to help with room set up the day of the meeting. She and her volunteers will meet in July and obtain donations. She also requested that a decision be made quickly for a location to hold the Annual Meeting and whether or not the Annual Meeting will be separated from the graduation ceremony. At this time, both are held together and considered the "Annual Meeting" where nominations and voting for new board members occur.		
Discussion		
It was noted that Sam Thompson is still working with San Ysidro Church for Herendon Hall and Charlene Spiegel was working on Club Rio Rancho for alternate venues. Space is needed for 150 people for the graduation ceremony.		
Conclusions		
SCMG still needs a venue and a date for the Annual Meeting/Graduation.		
Action Items	Person Responsible	Deadline
Issue will be revisited at next BOD meeting.		
New Business: School / Kid Projects – Judy Carter		
Judy was absent.		
Discussion		
None		
Conclusions		
None		
Action Items	Person Responsible	Deadline
None	Lynda Garvin	07/19/16
New Business: Extension Report – Lynda Garvin		
There are many opportunities for "outreach" hours (see attached): Sandoval County Fair in Cuba is requesting a MG table 08/05 & 08/16; Alcalde Science Center is also requesting a MG info table on 08/11/16; Bernalillo Growers Market also needs volunteers every Friday fro 4-7 through 10/28/16.		
Discussion		
None		
Conclusions		
More volunteers are needed for outreach projects.		
Action Items	Person Responsible	Deadline
Lynda will send both an email blast and also post in newsletter and website calendar.	Lynda Garvin	07/19/16

minutes

New Business: Request for Eat Well Sandoval Funds – Lynda Garvin		
Lynda presented the new project “Eat Well Sandoval” and requested \$450 to cover costs of fresh produce and spices for food demonstrations from July through October (see attached). There are currently 14 SCMGs participating in this project.		
Discussion		
Several comments were made on what a positive impact this project is making. The Extension office has already provided \$431.11 in funds for this project. Amy Upperman suggested also providing spice seed packets at the demonstrations. Sam Thompson is also soliciting. Sam recommended that Kale seed for the fall growing period be included. Lynda is also soliciting the Olive Oil Company for donations. Other items needed include vegetable brushes and steamers, spices etc.		
Conclusions		
SCMG will further support this project with funding.		
Action Items	Person Responsible	Deadline
Unanimous vote to support this project with \$450.		
New Business: Membership – Charlene Spiegel		
Charlene presented a copy of the Volunteer Hours form to the BOD. The form is a single page, fill in the box document that also includes a few survey questions at the bottom. The form will be sent out via August newsletter, posted on website and email blast.		
Discussion		
Several positive comments were made.		
Conclusions		
The form will be emailed to the BOD for closer review and approval before sending out to members.		
Action Items	Person Responsible	Deadline
Final approved copy will be distributed to the SCMG organization	Charlene Spiegel	07/16/16
New Business: Job Descriptions – John Millard		
John was absent.		
Discussion		
None at this time.		
Conclusions		
None at this time.		
Action Items	Person Responsible	Deadline
None at this time.		
New Business: Events, Tours and Markets – Tom Neiman		
Tom remarked that all the stats for the Corrales Garden Tour weren't in yet, but felt that SCMG efforts might be better served elsewhere since we are not compensated for our assistance.		
Discussion		

minutes

Several comments were made about dissatisfaction with Corrales Garden Tour, even though we do seem to promote SCMG to the public. Others thought our efforts might be better spent with the Placitas Garden tour where we actually bring in money to SCMG.		
Conclusions		
SCMG may reconsider involvement with Corrales Garden Tour.		
Action Items	Person Responsible	Deadline
None at this time.		
New Business: Communication and Publicity – Janet Blair		
Janet was absent, but it was noted that Jim Dodson and Sharon Cross are replacing Mike Stoy as Newsletter Chair beginning in July. Also noted was that Historian Jean Hartigan was moving out of state and needs to be replaced.		
Discussion		
Other potential Historians were mentioned.		
Conclusions		
None at this time		
Action Items	Person Responsible	Deadline
None at this time.		
New Business: Gardens – Rosario Fiallos and Christine Tate		
In the interest of time, Rosario and Christine will email updates to the BOD.		
Discussion		
None at this time		
Conclusions		
None at this time		
Action Items	Person Responsible	Deadline
None at this time.		
New Business: Public Outreach – Michael Maur		
Michael was absent; Amy Upperman has taken over the Seed Library project and will provide updates at next BOD.		
Discussion		
None at this time		
Conclusions		
None at this time		
Action Items	Person Responsible	Deadline
None at this time.		
New Business: Santa Fe Master Gardener Conference in September – Barbara Dawson		

minutes

Barbara briefly noted that SCMG member Charlene Spiegel is donating a one-night stay at Corazon de Corrales B&B. SCMG BOD voted to purchase an additional night at \$140 and include a dinner at Indigo Crow as a package silent auction item. Sam Thompson volunteered to solicit Indigo Crow for a dinner package to be donated on our behalf.		
Discussion		
None at this time		
Conclusions		
SCMG will consider purchasing additional night at B&B.		
Action Items	Person Responsible	Deadline
To be addressed at next BOD meeting.	Barbara Dawson Sam Thompson	07/19/16
Meeting adjourned at 4:35 PM		