

SCMG BOD minutes

SCMG BOD Meeting - Call To Order			
2.21.2019		10:02 AM	Corrales Community Center
Meeting called by	Julia Runyan (P)		
Type of meeting	Monthly Board of Directors Meeting		
Board Attending	Julia Runyan(P) Lynda Garvin (Agent) Eileen Welch (Treas. and membership committee chair) Mary Vesely Joe Martinez John Thompson Colleen Friel (Sec.)		
Quorum attained (7)	yes		
Members Attending	Sandy Liakus, governance committee; Vickie McConnachie ,member outreach, Charlene Spiegel, hospitality		
Old Business: Recurring Agenda Items			
February Agenda Approve as amended	Motion: Dudley Vines	Seconded: Mary Vesely	pass unanimously
January Treas Rpt. Approved with correction of (possible) addition error	Motion: Colleen Friel	Seconded: Mary	pass unanimously
January Minutes Approval	Motion: Mary	Seconded: John Thompson	pass unanimously

Old Business:
<p>New office hotline/phone update:</p> <ul style="list-style-type: none"> The number of our new hotline cell phone is: 505 358 1949 Cost is \$30 per month Phone will not be manned all the time, hot line volunteer will need to check messages Hotline volunteers can sit at the lobby kiosk in the county admin. building. Seed Catalog will also be in lobby Lynda will be in office most of the time NMSU requires us to use the official NMSU post office box for official correspondence. The 1500 Idalia Bldg. Administration Bldg. address is used to drop off plant specimens.
<p>Vice President search: Julia Runyan</p> <ul style="list-style-type: none"> Eblast to general membership requesting volunteer for VP position garnered several refusals. Search continues.

Old Business: Recurring Reports

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Current Treasurer's Report, by Eileen Welch

- NMSU payment for training check not yet mailed
 - We have income in the form of checks received after January that are not yet deposited
 - Income checks used on books to show balance to show they will balance
 - Some people have still not cashed their refund checks. This is a debit to our books.
 - Eileen will notify these people to cash their checks.
 - Line 2 shows most of the conference money
 - Conference reimbursements will come out of line 2.
 - Books are skewed due to shifting to new fiscal year to the July1-June30 time line.
 - Will double check possible addition error in column
 - We have income of \$14,821.54 (including conference) so far this fiscal year
 - Expenditures are \$10,437.97 so far this fiscal year.
 - We still have a net loss at this point.
 - We have money in the bank
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- Attempting to create a new bank account with the NMSU EIN number Eileen discovers that banks want a statement from state saying we a real business
 - USBank will look at our unusual situation - that of setting up a new account with the EIN tax number and official new name (Sandoval County Extension Master Gardeners)
 - USBank wants a copy of our bylaws
 - New Bylaws need to have our new official name

County Agent's Report, by Lynda Garvin

- NMSU sent Lynda a letter thanking us for the scholarship money we donated.
- Lynda requests the money budgeted for Ag conferences be re-budgeted as ' professional development' money since she is not going to the scheduled conference and can use the money for better things.
- There is no news about the UNM cancer survivor garden
- Event at Casa San Isidro March 9, garden plot inside courtyard
- Casa San Isidro event will have Olla workshop, compost, soil prep by Edwina Tafoya hands on workshops 1: 30- 4:00

Motion :

Ag Agent Conference money, line item 17 on January 2019 budget, shall be re-budgeted as professional development money.

Motion by Dudley, seconded by Eileen Welch

Motion Passes unanimously.

Education Committee - Intern Class report Charlene Spiegel

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- The Santa Ana Nursery trip was successful
- 19 interns and 6 veterans attended
- The new greenhouses are good.

Membership reported by Eileen Welch:

- No report

Governance Committee, by Sandy Liakus:

- Need to finish by-laws.

NMSU Advisory Committee, report by Sandy Liakus

- No report

Project Reports

Fundraising: Annual Plant Sale report by Julia Runyan:

- Fundraising pots have arrived.
- So far 5 MG have volunteered to grow plants for sale
- We will sell plants at the graduation party
- We will sell plants at the opening of Corrales Growers' Market on April 28
- Julia needs volunteers to cut and fold the grow cloth we will sell

Health Commons Garden, Lynda reporting:

- Teresa Harner, a professional landscaper, has designed a plant for the garden
- Plan is based on what participants want
- Garden features will include: a key hole garden, raised beds, and vertical beds
- Next planning meeting is Feb. 28, next Thursday at 2:00PM
- Discussion will be on plant selection, materials and planning.
- Garden receives partial sunlight

New Business

SCMG webmaster upgrade to go daddy hosting service:

- The SCMG website is too big and is crashing, causing downtime.
- Scott Lake, the website manager, has attempted to tweak the website to prevent downtime, but there is not that much he can do.
- Since the website requires more memory and CPU time than we currently own on the GoDaddy hosting

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service, we need to buy more resources.

Motion:

Scott Lake is authorized to upgrade the SCMG website to the next GoDaddy service level. The cost of the upgrade is \$27 to get us to the next level for the duration of our present contract. Thereafter the cost is \$167.88 per year.

Motion made by Eileen, Seconded by John Thompson

Motion passes unanimously.

Public outreach: Julia Runyan and Colleen Friel report:

- We met with Koryn Misbach, the Rio Rancho Park Community Services Coordinator for Recreation & Community Services.
- We discussed the SCMG Carnival (in development phase) in Rio Rancho Water Wise Park on July 4, 2019.
- Koryn also asked if SCMG is willing to participate in the Rio Rancho venues listed below ***

Motion:

The SCMG will pursue the Rio Rancho venues as volunteer opportunities for the membership.

Motion made by Colleen, seconded by Lynda

Motion Passes unanimously.

Placitas Garden tour, Sandra Liakus reports:

- The Fourth Annual Placitas Garden Tour is on Sunday, September 8, 2019, from 9:00-4:00PM
- The tour is changing from spring to fall because gardens are not looking good in the spring because of the drought, hopefully gardens will be in better shape in the fall
- If successful, tour will keep new date.
- This is a fund raising event for SCMG
- The tour is seeking volunteers
- The tour website is <https://placitasgardentour.com/>

Placitas After School Program Reboot, Sandra Liakus reports:

- The program is undertaking a "reboot"
- Ginger Golden is on Hiatus from the program
- The after school sessions have water problems and are stressful on volunteers
- New program will have SCMGs give presentations in the classrooms
- Presentations will be given to kindergarten through the 5th grade
- Only 4th grade will be tested
- Placitas After School Program is seeking volunteers to try out for classroom presentations
- Topics will be: plant horticulture, physical soil science, and experimenting using garden as class- room
- In class lectures, removes need to discipline/maintain control of children.

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<ul style="list-style-type: none"> New principal is very open to program, but also very busy
<p>SCMG tri-fold brochures:</p> <ul style="list-style-type: none"> We need new tri-fold brochures to hand out to the public We don't have brochure file Vista Print may have our old account and file The brochures need some changes Julia and Lynda will work on this

Official Correspondence
<p>Between meeting email correspondence:</p> <ul style="list-style-type: none"> A quorum of board members voted by email to purchase 2000 feet of row cover for \$408. The quorum authorized spending \$408 to purchase row cover . We will go in with Penny Davis when she purchases her row cover. We plan to sell it for \$1.00 a foot in batches of 10 and 20 feet.

<p>Next BOD meeting</p> <p>March 19, 2019 at 10:00 AM</p> <p>Location to be determined</p> <p>(Past minutes can be found at: http://sandovalmastergardeners.org/about-scmg/governing-documents/board-minutes/)</p>

<p>Motion to adjourn by: Dudley Vines Seconded by: Lynda Garvin Passed unanimously</p>
<p>BOD Adjourned 10:55</p>

1. GAC (*Great American Cleanup*) Tree Seedling Giveaway, Saturday, March 30 @ Loma Colorado Library – volunteers need to arrive by 10:30AM to set up (please remind them to bring chairs); KRRB(*Keep Rio Rancho Beautiful*) will provide 1 table for SCMG
2. Earth Day Celebration, Saturday, April 20 @ Esther Bone Memorial Library – volunteers need to arrive by 9:15AM to set up (bring chairs); KRRB will provide table –
3. Park 'n' the Park, Saturday, April 27 @ Cabezon Park – volunteers need to arrive by 9:30AM to set up (bring chairs); KRRB will provide 1 table for SCMG

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4. Great American Cleanup goodie bags - brochures/trifolds needed no later than Monday, 4/22 to include in volunteer goodie bags
5. SCMG Event, Thursday, July 4 Location/Time TBD – KRRB will set up provide tables
6. Pork & Brew, July 5-7 @ Santa Ana Star Center – Friday & Saturday 11AM – 8PM, Sunday Noon – 6PM; let me know what shifts volunteers would like to table. Tree Stewards & SCMG will table together