

Expected Outcomes:

1. Gather and begin
2. Protocol for Zoom meeting
3. Update from State Advisory Council
4. Finance Committee
5. Standing Committees updates, issues, action requested
6. Membership engagement updates
7. New business
8. Feedback from guests

	Topic	Topic Leader	Time	Process	Preparation/Completion Date
1	Gather and begin	Barbara Boyd	2 min	<ul style="list-style-type: none"> <li>• Welcome Non-Council Members</li> <li>• Introduce everyone</li> </ul>	Barb, Gilbert, Sandy, John, Scott, Mo, Suzanne, Beth, Linda, Kate, Sam
2	Protocol for Zoom meeting	Barbara Boyd	2 min	<ul style="list-style-type: none"> <li>• Raise hand to be recognized</li> <li>• Mute your computer when noise in background</li> <li>• Non-Council members will be automatically muted upon entering – questions and comments put into chat</li> </ul>	
3	Update from State Advisory Council	Sandy Liakus	10 min	<ul style="list-style-type: none"> <li>• Discuss: update from NMSU EMG Advisory Council on in person Master Gardener activities</li> <li>• <b>Decision Requested:</b> communication plan to members including talking points and vehicles</li> </ul>	-Sandy will compose a letter to NMSU with specific questions regarding in person MG activities and will run it by the Advisory Council before sending. -SEMG will follow Village mask and distance requirements at the Growers Mkt as long as the Village is in compliance with NMSU guidelines. -SEMG will recommend masks to those who have not been vaccinated and to those who are

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					immuno-compromised. -The NMSU EMG Advisory Council will meet on the first Monday of the month. They will be hiring a state manager for the MG program.
4	Finance Committee	Beth Murphy	10 min	<ul style="list-style-type: none"> <li>• Share budget, budget to actual, and funds in bank</li> <li>• Share funds received from Virtual Plant Sale</li> <li>• Funds promised from MDVIP for the Corrales Family Practice Garden</li> <li>• Discuss: budgeting process for new fiscal year. What does each <b>committee</b> need in terms of funds?</li> </ul>	<p>-Very little spent or received this month. Balance this month \$21,879.48.</p> <p>-Michelle will be mailing in \$1200 from plant sales.</p> <p>-A grant from MDVIP for Corrales Family Practice Community Garden was received for \$909.</p> <p>-Sam proposed setting aside a stipend for independent presenters in the Gardening with the Masters program. -</p> <p><b>Council agreed that GWM be a project within Outreach and that independent presenters receive a stipend of \$100</b></p>
5a	Standing Committees updates and issues - Education	John Thompson and Suzanne Bollenbach	15 min	<ul style="list-style-type: none"> <li>• Information: Update on Intern training. When is last class? When to change Zoom password?</li> <li>• Information: Update on mentor/intern meetings</li> </ul>	<p>-SEMG is graduating 25 interns this year. The program has received very positive feedback.</p> <p>-We will hand out certificates of completion now and wait till graduation to hand out badges and final MG certification.</p> <p>-Paget will update the password for mentors and advisory council members.</p>
5b	Standing Committees updates and issues –	Gilbert Galvan and Sam Thompson	10 min	<ul style="list-style-type: none"> <li>• Information: Share report given to NMSU and County</li> </ul>	-This year 820 people registered for GWM classes.

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	Outreach			<ul style="list-style-type: none"> <li>• Information: Update on GWM - online</li> <li>• Information: Project and budget update for upcoming fiscal year (July 1, 2021 through June 30, 2022)</li> <li>• Information: update on phone</li> </ul>	<p>Over 400 have accessed the YouTube videos on the web page.</p> <p>-Instead of increasing costs for larger zoom participation, SEMG has advertised the youtube video of GWM classes for those who are unable to attend.</p> <p>-We will be using a google phone number vs physical phone</p> <p>-Gilbert and Sam are resigning as of July 1 and have arranged for replacements.</p> <p>-Gilbert proposed that the Budget and Project review process be moved to an Ad-hock committee of the Advisory Council appointed by the Council Chair.</p>
5c	Standing Committees updates and issues - Membership	Mo Casey, Gilbert & Theresa H	10 min	<ul style="list-style-type: none"> <li>• <b>Decision Requested:</b> Decide on spending for memorial at County Complex. Information on cost of large rock and cost of individual bricks.</li> </ul>	<p>-Cost estimate of memorial garden is \$1050. The walkway is estimated at \$5800.</p> <p>-Both cost estimates have been submitted to the County Comm for funding.</p> <p>-The Advisory Council discussed funding the garden part of the memorial to start.</p> <p>-Kate will announce in the June Newsletter that there is a donation button on our webpage and will explain what the donation is for.</p> <p><b>Barb moved SEMG spend up</b></p>

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					to \$900 to begin the garden part of the memorial to be partially offset by donations and possibly the County Comm. Gilbert 2nd. The motion passed unanimously -Mo will verify the list of deceased and seek permission from family members to include the deceased when possible.
5d	Standing Committees updates and issues - Communication	Kate Shaddock and Scott Lake	10 min	<ul style="list-style-type: none"> <li>Information: Number of email addresses – 17. Are we using all of them? See list below. Cost is \$2/mo for 25 Pop accounts and \$8/mo each for 3 Outlook accounts</li> <li>Google Drive and Zoom usage</li> </ul>	Barb went through the 17 email accounts to determine utility of each. -The AC greed to spend \$89 on a new web plug-in if needed.
6a	Member engagement updates	Gilbert Galvan, Sandy Liakus	10 min	<ul style="list-style-type: none"> <li>Update: Virtual Plant Clinic</li> </ul>	
6b		Sam Thompson, Kate Shaddock	10 min	<ul style="list-style-type: none"> <li>Update: Virtual Plant Sale</li> </ul>	Michelle collected a little over \$1200 from plant sales.
7	New business	Barbara Boyd	5 min	<ul style="list-style-type: none"> <li>Request that you complete the survey sent out via Mail Chimp regarding SEMG training. Important!</li> <li>Now that Intern training is almost over – do we want to keep meeting at this time or move back to Tuesday afternoons?</li> </ul>	The AC agreed to return to the third Tuesday of the month at <b>1:00 pm</b> Meeting time for the AC monthly meeting.
8	Feedback from guests			<ul style="list-style-type: none"> <li>Non-Council members to provide feedback and suggestions to the Council</li> </ul>	Susan, Theresa H, Michelle Wittie, Peggy, Barbara, Sharon Schultz, Bette Allen, Paget

Include Zoom link, treasurer report, report sent to NMSU and County Commissioners regarding contact and hours for first quarter and information from NMSU about MG in person activities.

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