

Expected Outcomes:

1. Gather and begin
2. Protocol for Zoom meeting
3. Update from State Advisory Council
4. Finance Committee
5. Standing Committees updates, issues, action requested
6. Membership engagement updates
7. New business
8. Feedback from guests

	Topic	Topic Leader	Time	Process	Preparation/Completion Date
1	Gather and begin	Barbara Boyd	2 min	<ul style="list-style-type: none"> • Welcome Non-Council Members • Introduce everyone 	Penny, Sandy, John, Linda, Mo, Sandra, Suzanne, Barb
2	Protocol for Zoom meeting	Barbara Boyd	2 min	<ul style="list-style-type: none"> • Raise hand to be recognized • Mute your computer when noise in background • Non-Council members will be automatically muted upon entering – questions and comments put into chat 	
3	Update from State Advisory Council	Sandy Liakus	10 min	<ul style="list-style-type: none"> • Information: update on communications sent to membership regarding adult volunteer policy (with Kate) • Information: update from NMSU EMG Advisory Council on Education for 2022 • Update on hiring of Extension Agent for Sandoval County - Barb • Clarification: Do all members have to take Covid-19 training or read the training packet? 	-July meeting cxled. No new State info -NMSU Covid safe practices has been finalized and we are now able to ask members to complete their outreach hours -Outreach will send info to all members on how to get volunteer hours -We have begun the interview process for a new Ext. Agent for Sandoval Co. 4 candidates will be interviewed this Thursday. -Covid training not required of

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					members. There is information on our web page regarding best practices
4	Finance Committee	Beth Murphy (Presented by Barbara Boyd)	10 min	<ul style="list-style-type: none"> • Treasurer Report • Information: Present Budget FY 2021-2022 • Discussion: Annual fiscal policy 	<p>-Fixed annual expenses for MG are approx. \$1500. Dues last year came in at approx \$2600, almost 2yrs worth. Beth will be presenting an Annual Fiscal Policy for discussion next meeting.</p> <p>-Steve L is looking for free space for MG beginning in Jan. Barb will check with Steve on his progress.</p> <p>-Barb will ask about storage for and access to MG items such as banners and tables and storage fees.</p>
5a	Standing Committees updates and issues - Education	John Thompson and Suzanne Bollenbach	15 min	<ul style="list-style-type: none"> • Information: Survey results from interns? • Information: Share what we know so far about 2022 education process • Question: Can we give project presentations to membership? 	<p>-Paget reported intern survey results.</p> <p>-zoom was a big success.</p> <p>-Content was mostly positive.</p> <p>- There were concerns about length of classes and material not applicable to home gardener.</p> <p>-Mentor experience was also positive.</p> <p>-Most wanted hands-on experience.</p> <p>-Criticism about manual</p> <p>-John suggested a class summary with hyper-links might be useful</p> <p>-New Ed Committee will make changes to class order, core classes, advanced classes</p>

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					etc based on evaluations -MG Projects are on u-tube and we may be able to create links to each project. Barb will ask if projects can be made live on the web. Paget will follow up.
5b	Standing Committees updates and issues – Outreach	Penny Lindgren Sandy Liakus	20 min	<ul style="list-style-type: none"> • Welcome, again, to Penny Lindgren • Update: Corrales Growers Market • Information: Update on phone – when does it get turned off? • Information: Share second quarter report to County and NMSU updated by Steve Lucero • Update: Communication sent to members regarding the required outreach time of 10 hours – with Kate • Information: Article in Corrales Comment paper about the Corrales Family Practice Garden 	<ul style="list-style-type: none"> -What else can we be doing to get members active? -Sandy & Penny are preparing a presentation with project info for participation -Outreach would like additional financing for banners and table cover. Council approved additional \$300.
5c	Standing Committees updates and issues - Membership	Mo Casey	5 min	<ul style="list-style-type: none"> • Information: Update on list of deceased members – is the list up to date, and correct? • Update on audit of member agreement forms with Elizabeth 	Mo has confirmed 9 deceased members.
5d	Standing Committees updates and issues - Communication	Kate Shaddock and Scott Lake (out of town)	5 min	<ul style="list-style-type: none"> • General information sharing 	Can Communications make project videos more accessible and available in different areas of our web, ie sign-up, project lists.
6	Member engagement updates	Kate Shaddock, Michelle Witte	5 min	<ul style="list-style-type: none"> • Update: Virtual Plant Sale 	We made \$1435.00 this past year in our plant sale
7	New business	Barbara Boyd	5 min	<ul style="list-style-type: none"> • Consider changing time Advisory Council meets – another Tuesday at this time would be fine 	Barb has agreed to continue another year after October as Chair if elected and Meg Berkolhun has agreed to run as Vice Chair. We will change the meeting

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					time to the 2 nd Tuesday at 1:00 beginning in September
8	Feedback from guests			<ul style="list-style-type: none"> • Non-Council members to provide feedback and suggestions to the Council 	Paget, Teresa H, Ginger Golden

Do we want graduation in person?

We could split annual meeting from graduation. This will go in next month's agenda.

When are annual hours due – Mid Sept is usual for dues, roster update, and hours, then active members can vote at the annual meeting. Barb will send email reminding people of hours due.

Include Zoom link, treasurer report, second quarter report to County and NMSU and updated by Steve Lucero, article in Corrales Comment about the Corrales Family Practice Garden