

Meeting: SEMG Advisory Council

Date: October 12, 2021

Time: 1:00 pm

Location: Via Zoom

Expected Outcomes:

1. Gather and begin
2. Protocol for Zoom meeting
3. Update from State Advisory Council
4. Finance Committee
5. Standing Committees updates, issues, action requested
6. Feedback from guests

	Topic	Topic Leader	Time	Process	Preparation/Completion Date
1	Gather and begin	Barbara Boyd	2 min	<ul style="list-style-type: none"> • Welcome Non-Council Members • Introduce everyone • Welcome Meg Hunn! 	Barb B, Mo C, Kate S, Beth M, Penny L, Scott L, John T, Sandy L, Linda W
2	Protocol for Zoom meeting	Barbara Boyd	2 min	<ul style="list-style-type: none"> • Raise hand to be recognized • Non-Council members will be automatically muted upon entering – questions and comments put into chat 	
3	Update from State Advisory Council	Sandy Liakus	10 min	<ul style="list-style-type: none"> • Update from NMSU EMG Advisory Council • No new update on hiring of Extension Agent for Sandoval County 	-State MG Coordinator job is probably posted
4	Finance Committee	Beth Murphy	15 min	<ul style="list-style-type: none"> • Treasurer Report for September • Note: Operating Reserve now denoted on the budget to actual • Update on dues payments • Request: Link income to specific projects when funds raised • Request: Move Corrales Garden Project under Demonstration and Community Gardens 	-Beth gave financial report. She will resubmit amended report -New in the report is data showing operating reserve fund. -84 people have paid dues and are eligible to vote
5a	Standing Committees updates and issues - Education	John Thompson	15 min	<ul style="list-style-type: none"> • Discuss: Project co-chair for education • Decide: How to get name badges and certificates to Interns • Encourage Mentors to attend Graduation • Update on logo items for Interns for 2020 and 	-Application for SEMG '22 classes going up shortly -First class 1-17. The week before, 1/10, will be the orientation session -Leaders of mentor teams

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				2021 – Kate <ul style="list-style-type: none"> Website being updated for 2022 Intern applications – Survey Monkey for applications and PayPal for payments 	will get certs & badges. Barb will get them to mentor leaders. -. A/C approved spending \$845 for aprons for both 2020 and 2021 graduates. -Scott will send something to members asking for mentors for next year. -Mentors will contact previous mentees to encourage next year’s mentor teams. -John will start an article for the newsletter re educ committee
5b	Standing Committees updates and issues – Outreach	Penny Lindgren Sandy Liakus	10 min	<ul style="list-style-type: none"> Update: Corrales Growers Market, Corrales Harvest Festival, and email helpline Update: On Health Commons Garden funding Share: Ways to improve outreach to community 	-CGM continues thru Oct and we have coverage -Penny L will look into new banners for Outreach -John will have new brochure on trees that we may adopt for SEMG
5c	Standing Committees updates and issues - Membership	Mo Casey	15 min	<ul style="list-style-type: none"> Update on audit of member agreement forms with Elizabeth Review membership summary Decision: Review recommendation and make decision on path forward 	-Mo and Kate will work on communicating with those who have not paid and/or not submitted their hours to update them on consequences and what is necessary to become an active member again. -The Membership Summary contains requirements for taking a Leave of Absence. See Attached

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5d	Standing Committees updates and issues - Communication	Kate Shaddock and Scott Lake	10 min	<ul style="list-style-type: none"> • Update on obtaining information from Interns for Graduation • Update on presentations, programs, and agendas for Graduation (October 29 at 3:00) and Annual meeting (October 30 at 3:00) both via Zoom • Purchasing gift for one Lifetime member – will come out of Annual Meeting budget • Schedule dry run of Graduation and Annual meeting • Request: purchase SSL certification for website, cost of \$40 per year 	-Nothing new on SSL. Scott continues to investigate. -Annual Meeting & Grad Practice 10/22/
6	Feedback from guests			<ul style="list-style-type: none"> • Non-Council members to provide feedback and suggestions to the Council 	Meg Hunn, Paget R., Ed Chappell, Sharon Shultz, Edie Francis, Michelle Wittie

Include Zoom link, agenda, September treasurer report, October 2021 Membership Summary