

Meeting: SEMG Advisory Council

Date: July 12, 2022

Time: 1:00 pm

Location: Via Zoom

Expected Outcomes:

1. Gather and begin
2. Update from Chair and Extension Agent
3. Finance Committee – Budget review and approval
4. Standing Committees updates, issues, action requested
5. Update from State Advisory Council
6. Finance Committee
7. Feedback from guests

	Topic	Topic Leader	Process	Minutes
1a	Gather and begin	Barbara Boyd	<ul style="list-style-type: none">• Welcome Non-Council Members• Introduce everyone	Members Present: Mo Casey, Barb Boyd, Julie Rohr, Penny Lindgren, Kate Shaddock, Beth Murphy, John Thompson, Rachel Zweig Non-members Present: Ginger Golden, Edwina Francis, Linda Walsh, Sam Thompson
1b	Protocol for Zoom meeting	Barbara Boyd	<ul style="list-style-type: none">• Raise hand to be recognized• Non-Council members will be automatically muted upon entering – questions and comments put into chat	
2a	Update from Chair	Barbara Boyd	<ul style="list-style-type: none">• Preparation for the next Working in the Dirt Garden Tour (Rio Rancho/Placitas/Bernalillo) from Julie Rohr – SAVE THE DATE: July 23 from 8:30 to 11:00. Include presentation by Extension Agent. Julie Rohr to present• Project Survey to collect hours for last quarter has been sent. Rachel will pull together the report.	-Julie presented details of the upcoming Working in the Garden Tour on July 23 rd

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2b	Update from Extension Agent	Rachel Zweig	<ul style="list-style-type: none"> • Update on meeting at NMSU of other extension agents • MG presence at County Fair, possibly open a chapter in Cuba 	<p>-County Fair Wed Aug 4-6. It would be nice to have a booth there on Thursday, Friday, and Saturday.</p> <p>- If anyone wants to exhibit vegetables or flowers they need to be at the fairgrounds in Cuba on August 1.</p> <p>- Rachel will write an email for volunteers and Barb will put it out to the membership for sign-up for the fair booth.</p> <p>-Meadowlark Sr Center classes will be monthly and needs to be on our calendar. Sharon Walsh will notify Stephanie to get on the web page.</p> <p>-Request from Santa Ana Pueblo for MG help. Sam will help to figure out what is needed.</p>
3	Finance Committee	Beth Murphy	<ul style="list-style-type: none"> • Treasurer Report for last month – preliminary final for FY 2021-2022 • Review and approval of project budgets • Review and approval of overall budget <ul style="list-style-type: none"> ○ Discussion of Member Education • Must have permission in advance to exceed budget 	<p>-Beth gave preliminary closing budget ending June 30, 2022.</p> <p>-Beth presented proposed budget for '22-'23 with comparisons to previous yr.</p> <p>-Discussion followed especially re advanced class speaker expenses and other educational possibilities</p> <p>-We may need to add funds for videographer for regular and advanced classes and for equipment. Beth will add line-item and amount to be determined by Council</p> <p>-Kate will add Help Wanted for videographer and editor in newsletter</p> <p>-Budget was approved unanimously by Council</p> <p>- PayPal button needs to be added to the website to pay dues</p>

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4a	Standing Committees updates and issues – Membership	Mo Casey	<ul style="list-style-type: none"> • Membership updates 	Inactive Member 153 Resigned Members 80 Deceased Members 19 Upcoming Life Members 3 Current Members 153 -Mo & Stephanie will compose very simple survey monkey regarding why so many are inactive -Discussed how to acknowledge 5 & 10 year members and those who are continuing to contribute as life members -Reminders to members and inactive members about dues should go out in the newsletter and emails
4b	Standing Committees updates and issues – Communication	Kate Shadock Scott Lake	<ul style="list-style-type: none"> • Any communication committee updates • Update: Donation button on website – Scott and Beth • Presentation and discussion of policy for public facing documents to exclude member contact information – Kate 	-Kate composed privacy and confidentiality policy statement -Policy will go to webpage as a governing document -Council approved the privacy document unanimously
4c	Standing Committees updates and issues – Education	John Thompson Michelle Witte	<ul style="list-style-type: none"> • Preparation for graduation. Committee recommends October 22 for graduation and annual meeting • Update from Meg on venue • Public in-person classes will start July 12 at Meadowlark Senior Center – presentation on Peppers. 	-Logo merchandise sale discussed. Kate will manage for interns and members at graduation - Classes at Meadowlark will continue on the 4 th Tuesday of the month at 7:00pm -John presented some thoughts on the 2023 intern classes. Focus will be on what MG need to educate the public -We may have a uniform application from the State.
4d	Standing Committees updates and issues – Outreach	Penny Lindgren Sandy Liakus	<ul style="list-style-type: none"> • Information sharing from Committee meeting earlier this month • Discussion: Volunteering at Santa Ana 	-Tri-fold is coming for MG to dispense at public gatherings and to realtors -Helpline is good thru August

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			<ul style="list-style-type: none"> • Shared new business cards with Corrales Growers Market team and Corrales Garden Tour leaders • New Zoom meeting protocol – 2 step authentication and a way to address it is in place. Scott, Sandy, and Penny to share 	<ul style="list-style-type: none"> -Discussed criteria for approved projects and how to be consistent -Also discussed Santa Ana as an already approved volunteer site -Rachel will review HomeScapes project criteria
5	Feedback from guests		<ul style="list-style-type: none"> • Non-Council members to provide feedback and suggestions to the Council 	Ginger, Eddi Francis Sam & Rachel visited El Zocalo to assess for classroom and events space