

Meeting: SEMG Advisory Council

Date: August 9, 2022

Time: 1:00 pm

Location: Via Zoom

Expected Outcomes:

1. Gather and begin
2. Update from Chair and Extension Agent
3. Finance Committee – Budget review and approval
4. Standing Committees updates, issues, action requested
5. Update from State Advisory Council
6. Finance Committee
7. Feedback from guests

	Topic	Topic Leader	Process	Preparation/Completion Date
1a	Gather and begin	Barbara Boyd	<ul style="list-style-type: none"> ● Welcome Non-Council Members ● Introduce everyone 	Advisory Council: Barb B, Beth M, Meg H, John T, Michelle W, Penny, Sandy L, Mo C, Kate S, Extension Agent: Rachel Z
1b	Protocol for Zoom meeting	Barbara Boyd	<ul style="list-style-type: none"> ● Raise hand to be recognized ● Non-Council members will be automatically muted upon entering – questions and comments put into chat 	Guests: Sam T, Ginger G, Teresa H
2a	Update from Chair	Barbara Boyd	<ul style="list-style-type: none"> ● Report back on the Working with Dirt project tour with Julie Rohr ● Consistency in dates due – September 1st in bylaws for volunteer hours, will make Sept 1st the date that dues are due as well 	<p>-7/23 Working in the Dirt tour went well. WaterWise is the only project that hasn't been on a 2022 tour - concern about space.</p> <p>-Bylaws state that volunteers hours are due by 9/1. We will request dues and volunteer hours both by 9/1. Survey monkey will be sent asap for people to report hours (counted thru Sept.).</p> <p>-Voting (only members in good standing - paid dues for coming year + hours for previous year) - will begin mid September.</p>
2b	Update from Extension Agent	Rachel Zweig	<ul style="list-style-type: none"> ● Update on meeting at NMSU of other extension agents ● Follow up on items from last meeting: <ul style="list-style-type: none"> ○ County Fair update 	<p>-Sandoval County Fair - MGs present at a booth this year! Not many visitors, but interesting and fun. Worthwhile to 'bind county together' - would be good to have exhibits or a StoryBoard that explains MGs. Plan to have more LEAD TIME in future.</p>

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			<ul style="list-style-type: none"> o Discussions with Santa Ana pueblo with Sam Thompson o Update on volunteer software o HomeScapes update 	<p>-Sarah M (Bern Extension Agent) will have a booth at the State Fair - SEMG can have a brochure/cards on the table at the booth (mid-September);</p> <p>-Santa Ana - 8/27 10a-2p - a booth available - Train the Trainers at the Wellness Center (no attendees at the Mulch Demo);</p> <p>-HomeScapes - volunteer hours for 2022 will count, but will not for future years, as is not an approved MG Project.</p> <p>-SEMG needs to continue WordPress website as NMSU won't support a complex website.</p>
4a	Standing Committees updates and issues - Membership	Mo Casey	<ul style="list-style-type: none"> ● Membership updates ● Update on Survey Monkey to those in inactive status 	<p>(see report submitted below)</p> <p>- Mo will send survey query about why people are inactive so Stephanie Rees can do Survey Monkey.</p> <p>- Michelle W will move MG File Cabinet in the county admin building from public space to office; Mo, Michelle, Rachel will work on this. Note: This file cabinet has only one key - Rachel <i>may</i> have the key.</p>
4b	Standing Committees updates and issues - Communication	Kate Shadock Scott Lake	<ul style="list-style-type: none"> ● Any communication committee updates ● Update: Dues button on website – Scott and Beth 	<p>-add into Newsletter Upcoming Events so MGs can be involved in county fair, state fair, etc.</p> <p>-Rachel created a Google Drive to collect pictures - Barb B will send request to project leads - add pics to Google Drive with identification and captions.</p> <p>-All MGs have photo permissions on file; project leaders need to ensure pics do not include the faces of non-MGs</p> <p>-Idea: create a 'storyboard' or a slideshow for a tablet to use at exhibits.</p> <p>-Annual Meeting... Kate will be collecting info for presentations</p> <p>-need to verify food service options closer to 10/22</p> <p>-Venue: St Francis, Rio Rancho, on 10/22, 1p-4p.</p> <p>- 10/18 Rehearsal the week previous, 1p on zoom</p> <p>-Kate wants info / stories for new Life Members;</p>

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				<p>-AC would like to recognize a long time Life Member Judy Jacobs for her contributions in her many years post-Life Member status</p> <p>-at Annual Meeting, each committee team shares highlights, invites new recruits</p> <p>-Kate S will send out 2020 or 2021 presentations to base 2022 one on.</p> <p>-we should do rsvp for graduation as a volunteer sign up sheet.</p> <p>-Grad may be also offered on zoom / facebook live <u>if</u> there is need.</p> <p>-Rachel and Barb hand out certificates.</p>
4c	Standing Committees updates and issues - Education	John Thompson Michelle Witte	<ul style="list-style-type: none"> ● Preparation for graduation. Committee recommends October 22 for graduation and annual meeting ● Update on logo items for annual meeting – Kate and Ginger ● Update from Meg on venue 	<p>-logo items - waiting for vendors</p> <p>-Barb will send Interns a ‘save the date’ email. Families are encouraged to attend (need a count!)</p> <p>-Gardening with the Masters (in-person) - Curtis Smith presented ‘I love my chilis’ at Meadowlark senior center. 10 in attendance. Need better publicity - include GWM on public facing SEMG calendar + more. Sharon Walsh has 3-4 more speakers and will send info to Stephanie R for the calendar.</p> <p>-Advanced Classes (part of ed and outreach committees)- El Zocalo (264 S Camino del Pueblo, Bernalillo) will give space for advanced classes (accommodating 30 people) in return for SEMG partnership to offer some public classes and/or offer an info table. Sam T recommends offering Advanced Classes in Oct, Nov, Jan, + Feb in daytime with public classes the same months. Sam recommends approval by AC - this is a benefit to all Sam will work with the county to get it done. Outreach Com approved proposal; desired AC to approve. AC approves partnering with El Zocalo to offer Advanced and Public Classes.</p> <p>-2023 Intern Class - application is nearly ready to publish. If SEMG can have 6 mentor teams we could accept up to 36 applications. Recruiting mentors will begin asap.</p>

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				SEMG will continue to use the state MG online training with hands on exercises developed by NC MG group. AC recommends 36 intern cap IF mentors available to support. Ask current Mentors to send Linda Walsh ideas for mentors (18-24 mentors will be needed).
4d	Standing Committees updates and issues – Outreach	Penny Lindgren Sandy Liakus	<ul style="list-style-type: none"> Information sharing from Committee meeting earlier this month 	<p>-Helpline - some weeks busy, some not; SEMG is answering questions from Valencia County too. Helpline volunteers are encouraged to call ‘experts’ and/or Rachel if they need help. We may need to develop a template for how and what helpline answers include (for example, a link to an article from NMSU.edu).</p> <p>-7/26 Outreach Comm met. Expressed gratitude for Ginger’s work on the new SEMG Outreach tablecloth.</p> <p>-Call for pics for the trifold brochure.</p> <p>- Committee responding to a request from Alegria Lifestyle Director about starting a community garden / offering a series on gardening. Sandy L is working on this now.</p>
3	Finance Committee	Beth Murphy	<ul style="list-style-type: none"> Treasurer Report for June as final for FY 2021-2022 Treasurer Report for August using new FY 2022-2023 budget to actual Bank signatories updated 	<p>-Badges are completed and paid for</p> <p>-Dues button is ‘live’ on SEMG website now.</p> <p>-Final expenditure report for 2021-2022 - there was one addition of expenses \$204; June 30, 2022 final numbers reported.</p> <p>-July activity - under new 2022-2023 budget \$50 in revenue / \$44 in expenses. General funds \$18,428.74 available.</p> <p>-AC recommends not changing budget yet to reflect higher number of interns.</p> <p>-Bank update - Lynda G off; Rachel Z on; Barb off; Meg on (as a cross balance with the treasurer for check and balance)</p> <p>-Michelle W is ready to help Beth M with SEMG Instagram page</p>

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5	Update from State Advisory Council	Sandy Liakus	<ul style="list-style-type: none"> Update from NMSU EMG Advisory Council 	<p>-met 8/1; future On Demand Trainings will include interactive digital improvements; work has begun on an interactive master gardener manual based on NC and Nevada manuals; ‘Top Hat’ manual will be \$45 and download-able and includes hands-on activities; Lynda G hoping to get scholarships / funding to offset the costs (no timeline yet on this); Lynda working on a standardized MG application form across NM; branding will be discussed at the September meeting; 2023 MG State Conference; National MG Conference in Savannah GA Sept 20-22, 2022; Sandy will send out info about this to members and Kate for newsletter. Much of 8/1 meeting was a demo of the online platform that will be beta-tested by Bernillio, Sante Fe, and Sandoval counties; Lynda G and Sandy L looking for MG photos for state website and the trifold</p> <p>- Advisory Council had a conversation about annual ‘yearbook’ that would include photos</p>
6	Feedback from guests		<ul style="list-style-type: none"> Non-Council members to provide feedback and suggestions to the Council 	<p>Teresa - no updates on Health Commons Gardens; Ginger - no feedback; Sam - thank you for approving partnership with Economic Development. Thanks to Barb for three years of leadership!</p>

Include Zoom link, agenda, Final budget/actual for FY 2021-2022, Report on 2022/2023 actuals to new budget, membership report

Membership Report – August 2022

Active Members

153 Total have all paid their 2021-2022 dues

20 of which are exempt (Life Members)

20 of which are on Leave Of Absence for Year 2020-2021 (haven’t turned in hours)

Inactive Members

152 Total as a result of not paying 2021-2022 dues

Resigned Members – 80 (mostly because moved out of area - need to keep on file incase they want to be a MG in new locale)

Deceased Members – 20

Addition: Carol Dimeff

Upcoming Life Members

Penny Davis

Joyce Riebe

Loren Meinz