

SEMG AC meeting minutes, April 11, 2023
Via zoom

Attendance: Meg Hunn, Chair, Ginger Golden, vicechair, John Thompson, Rachel Zweig, Extension Agent, Sandy Liakus, Mo Casey, Michelle Wittie, Beth Murphy, treasurer, Kate Shaddock

Guest: Teresa Harner
Edie Francis
Kevin Konetzni

Meg: Asked for approval of AC Structure Document. Approved; will replace current doc on website.

May 6 will be the end of class celebration; certificates will be handed out. Please note: Corrales Studio Tour is the same weekend. Corrales Parks and Rec knows we will be gathering for a short time on May 6, thanks to Sam T. Most Working in the Dirt Projects will be open for interns to see, and reps for working with the public projects will have a table available at La Entrada Park.

We are supposed to move to a calendar year January to December. For this year report hours from October 2022 to December 2023, only report total hours of continuing ed, volunteer/admin hours, and outreach. John asked about the new CERVIS volunteer management system. Meg responded, State EMG determined that we will not use it. Meg said we will need to collect SEMG info ourselves w survey monkey - what info do we need about our members?

For now project reporting is using survey monkey. Rachael will send email with link to survey monkey for reporting hours on projects. Meg will report hours for Advisory Council - please let her know if you have additional hours. The finances and budget are not affected by the calendar year reporting. Mo asked about the annual meeting; Rachael suggested to keep the annual meeting in October. For 2023 everyone in good standing will be able to vote. Meg suggested graduation in October then annual meeting in January. Mo suggested we separate the annual meeting, and have voting for officers in January. Meg requested we table this until the May meeting.

Rachael- Extension Agent

She reported Sandoval County Flood Authority wants a pollinator garden. They will offer a tour of the facility and erosion control for the master gardeners could have a tour in July for Acequia Month.

The office at El Zokolo contract has not been canceled.

The new brochures are being held at the Casita 711 South Camino del Pueblo in Bernalillo. Sandy will order 1000 more.

Tracy has designed a QR code link to our website which can be to put in plastic stands.

Rachael Reported the irrigation work shops are going well and there are two left. Sandy asked if she could do another one in July and Rachael agreed.

Mo-Membership

There were two people from the InActive list that were moved to the active list. Currently, 156 active members 151 inactive for not paying dues, 80 people resigned, 19 deceased. According to the governing documents, if on the inactive list for three years, then will be removed. A member can have two years leave of absence if not done hours. She recommended that we change the password.

Kate-communication

The newsletter will go out today. There have been 4 responses to the request for mailchimp volunteers.

Janet Blair has not responded about articles in local papers.

John-education

There are 34 interns. They have a couple of more modules to do. He will get a list to Elizabeth for the certificates and badges. He will need clip on plastic holders and green lanyards. Michelle advised there are some lanyards at El zoloko office, but may not be enough. She will go by and check on how many. John sent template to state for SEMG permanent badges. Regarding the project tours, descriptions are complete, but Meg said she can't make maps so will send to address locations via emailed document. Rachel suggested use Google maps.

Michelle suggested we meet for breakfast at Hannah and Nate's at 10:30 on May 6 for a little fun time.

The gardening with Masters is scheduled every month through July. The location has been moved to Loma Colorado library and the date is the fourth Monday of the month. This will be indicated on the website and event calendar.

The advanced classes are on hiatus until the fall.

John to submit a **project** request for a trip to the Santa Anna nursery greenhouse.

Tree stewards hosted by tree New Mexico is a statewide program to get tree stewards all over the state. They want to do presentation to master gardeners.

The 2024 application for master gardener classes was supposed to be by the CERVIS system and since we're not using, it will be the survey monkey. They want to get out sooner to recruit from Cuba and the Pueblos. They Would like to have a flier to hand out at the county fair and to the pueblos. Rachel asked if applications will be on a first come first serve basis. We did that last year but reserved spots for Pueblo applicants. Priority should go to Sandoval county residents. Bernalillo county sends their waitlist applicants to us. They will be required to do their volunteer work in Sandoval county. They are also trying to do better about getting the word out in the East Mountain.

They are working on a sustainable garden checklist. It's going to be a list of things to make a Garden more sustainable. This will be used at the Corrales Garden tour. Penny and Kate and Ginger are on that committee.

Sandy Outreach

They are looking for ways to improve the email helpline responses to clients. Most inquiries are regarding water. The committee is considering having categories i.e. tree soil seasonal. They have a goal to **complete in May**.

They are looking at ways to reach out across the county, Jemez, east mountains and Cuba.

Sandy suggested a flier or tri fold on what master gardeners do and why we do it.

Sandy spoke with Stephanie at the newspaper asking about having a regular article. Sandy suggested Steve or Elizabeth may want to write about 4H information.

The committee is looking at guidelines regarding master gardeners participating in events.

There were guidelines in the past. Rachael asked to be kept in the loop on this matter

Mike Jackovick has talked to Lowe's and Home Depot about plant clinics. He will be submitting a **project request** form.

Sandy has submitted a **project request** form for the Bernalillo Community museum. They have received grant money of \$5000 and want to establish a Curandera Garden. They want our help in creating a garden of Nuevo Mexicano herbs and medicinal plants. They want to start April 24 and the goal is to be completed in a year. Master gardeners will advise on plants. Sandy believes this could be a good project for junior master gardeners. She will get the plans for the garden. There will be no financial commitment. A vote was taken, and the project was approved. Bette Allen has agreed to co chair.

Treasurer-Beth

Beth presented the financials and a reminder to work on budgets for July 1, 2023 to June 30, 2024.

Feedback-

Edie, great projects coming up. She received an email from the Rio Rancho mayor on Sunday is Funday, which will be in August she was advised no project request is needed. It will be put in the newsletter for volunteers and they can sign up online. Eydie will chair this project.

Kate asked Teresa about the Health Commons Project. She said it was on hold until someone steps up; she can't chair or cochair. She has some supplies in her garage. Kate requested this be put on **agenda** for **May**. We either kill or go ahead with this project. Rachael said she would put out an email asking for volunteers. There is no irrigation in place because there was a leak under the concrete, which is not being repaired. The bricks for deceased master gardeners that were to be placed there have not been bought.

Respectively submitted,
Ginger Golden, Co Chair