

**Meeting: SEMG Advisory Council Date: July 11, 2023 Time: 1:00 pm**  
**Location: Via Zoom**

***Sandoval Extension Master Gardeners educate and serve our communities in sustainable high desert gardening.***  
***Sandoval Extension Master Gardeners envision more sustainable gardens throughout Sandoval County.***

**Expected Outcomes:**

1. Gather and begin
2. Update from Chair and Extension Agent
3. Standing Committees updates, issues, action requested
4. Finance Committee
5. Update from State Advisory Council
6. Feedback from guests

Topic	Topic Leader	Process	Preparation/Completion Date
Gather and begin	Meg Hunn	<ul style="list-style-type: none"> <li>Welcome and Introductions</li> </ul>	Meg Hunn opened the meeting at 1:00 on July 11, 2023. In attendance were: Meg Hunn, Sandra Liakus, Kate Shaddock, Michelle Wittie, Mo Casey, Beth Murphy, Julie Rohr, Penny Lindgren, Tracy Bogard, and Guests: Ginger Golden and Jennifer Martinez

Protocol for Zoom meeting  
 Meg Hunn • Raise hand to be recognized • Non-Council members will be

automatically muted upon entering – questions and comments put into chat

Finance Committee Beth Murphy  
 • Treasurer Report for last month using FY 2022-2023 budget to actual

• 2023-24 budget  
 Beth Murphy shared recent revenue and expenses and current balance. She stated that the final statement will be shared at the

next meeting. Beth made a final call out for expense reimbursements for the 22-23 year with a July 28th

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Update from Extension Agent	Rachel Zweig	+ Updates from Extension Agent +Sandoval County Fair Aug 4-5	<p>deadline. A vote to add National Conference fees to be reimbursed to members in attendance was passed. This will come from the Member Education Program conference reimbursement line.</p> <p>The 23-24 budget was approved with minor variances. Field trip expenses, and New Beginnings Garden were added. Intern training changed to graduation in October, which is separate from the annual meeting which will be early in the new year after new positions are filled. Likely a zoom meeting.</p> <p>Our financial year from 7/1 to 6/30 is to coincide with NMSU's fiscal calendar.</p> <p>Sign up for the County Fair is on the website. Plans are to set up a spot with more foot traffic. Rachel mentioned that Tracy and Scott supported gifting our computers to NMSU to allow their tech personnel to work on them as needed.</p>

Standing Committees updates:  Membership	Mo Casey		<p>Mo asked if we can add Intern information to the website.</p> <p>There was clarification that volunteer hours from October to December 2022 are to be collected/counted separately.</p> <p>Interns are to complete 20 volunteer hours prior to graduation. Kate plans to list volunteer opportunities in the newsletter.</p>
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Topic	Topic Leader	Process	Preparation/Completion Date
Communication	Kate Shadock  Tracy Bogard	+ Tracy: new co-chair/webmaster + SEMG Computers and NMSU + Communication Committee members -	<p>Kate welcomed new members: Welcome and Thank you to Tracy Bogard Stephanie Reese - SEMG Survey "Queen" Lisa Miller - Sign up page on website Adrienne Smith - Events Calendar Fredine Koenig - Zoom Scheduler Joan Ellis - Face Book Page person Jennifer Le Fevre - Mail Chimp Emails</p> <p>Tracy's email address is Webmaster@Sandoval Master Gardeners.org.</p>

Education	John Thompson  Michelle Witte	+ 2023 Intern Graduation/Certification: plans for fall event +Intern Application process for 2024 +Videos of SEMG Projects for 2024 intern class +Advanced Classes for all NM EMGs - report	Michelle received a grant from Kiwanis. Plans to get graduation on the calendar.  Discussion regarding Field trip video at Los Poblanos and how that can be added to the MG only section on the web site. Michelle will work on getting consent forms from videographers and location for future trips that may be used for future advanced classes.  Sandy and Ginger gave reports about their National Conference experiences. Encouraged us to promote our projects and track our success. Next IMGC will be held in Texas in '25.
Outreach	Penny Lindgren	+Project requirements - policy doc, attached	Penny mentioned that Nancy Rutlands is a new member of the outreach committee and is investigating routes of

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	Sandy Liakus	+Info to recruit new SEMGs for 2024 (and in outlying areas)	increasing community engagement and involvement, as well as retention of Master Gardeners. Penny provided status for rack cards. Their purpose is to bring in new interns, and to communicate the value Master Gardeners provide to the community, and not active Master Gardeners. Goal to have a project page

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Update from State Advisory Council

Advisory Council

Council  
Juie mentioned that the State Advisory Council is seeking community support for the ground-dwelling bee - Citizen Science Project. See June 28 email from Rachel for more info. She also mentioned that they only meet every other month.

Feedback from  
guests

- Non-Council members to provide

Include  
Zoom link  
agenda

Julie Rohr ● Update from NMSU EMG

feedback and suggestions to the

Financials + 2023-2024 budget  
new project policy doc