

SEMG ADVISORY COUNCIL MINUTES

Meeting: SEMG Advisory Council

Date: July 9, 2024

Time: 1:00 pm

Location: Via Zoom

***Sandoval Extension Master Gardeners educate and serve our communities in sustainable high desert gardening.
Sandoval Extension Master Gardeners envision more sustainable gardens throughout Sandoval County.***

Expected Outcomes:

1. Gather and begin
2. Update from Chair and Extension Agent
3. Standing Committees updates, issues, action requested
4. Finance Committee
5. Update from State Advisory Council
6. Feedback from guests

	Topic	Topic Leader	Process	Preparation/Completion Date
1 a	Gather and begin	Meg Hunn	Welcome and Introductions	AC Members: Meg Burkel Hunn, Mo Casey, Beth Murphy, Sandy Liakus, John Thompson, Tracy Bogard, Kate Shaddock, Julie Rohr, MG: Judith Jenness, Gil Mogavero, Linda Padilla, Kevin Konetzny, July Rohr, Joan Ellis
1 b	Protocol for Zoom meeting	Meg Hunn	Raise hand to be recognized. Non-Council members will be automatically muted upon entering – questions and comments put into chat	
2 a	Update from Chair	Meg Hunn	-quarterly reports (April, May, June) due	Quarterly reports are being gathered, and will be sent to Meg.

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			<p>-new email to send (pics of) sign in sheets: volsheets@sandovalmastergardeners.org</p> <p>-Alcohol may be served at SEMG events held on private property, however, SEMG funds will not be used for the purchase of alcohol.</p>	<p>Volunteer sheet pictures are being sent to volsheets@sandovalmastergardeners.org. This is working well at this time.</p> <p>Discussion about alcohol at SEMG events. A suggestion was to limit the amount of money spent on alcohol to 10%. Concern is that if there was an accident after an event there could be a potential SEMG may be at risk, so some members of the advisory council feel that no alcohol should be purchased by SEMG. If MGs want to bring their own alcohol that will be OK. Since we are in an advisory capacity, there is not a liability issue. After discussion this passed: Alcohol may be served at SEMG events held on private property, however SEMG funds will not be used for the purchase of alcohol.</p> <p>It was decided to take August off and cancel the August meeting. If something comes up that needs to be addressed, this may change.</p>
2 b	Extension Agent	Madeline Gurney, County Program Director	-update on search for new agents. As of this time there are no new applicants	No information from Madeline on hiring of new agents
3	Finance Committee	Beth Murphy	-last month's financial report	Last year, Financial aid for new interns netted into the intern class revenue. This year 2024-2025 it will be a line item. Complete report included with these minutes. Please send requests for reimbursements for the 23-24 year ASAP!

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4	Standing	Committees		
4a	Education	John Thompson Michelle Wittie	<p>- upcoming surveys:</p> <ol style="list-style-type: none"> 1. determine topics for Advanced / public classes 2. scheduling and number of field trips during intern coursework <p>-upcoming classes -intern teams and helpline</p>	<p>Surveys will be sent out to the 2023 and 2024 interns to gain information and improve the program. Early preparation for the 2025 intern class will be done by John and Kevin and sent to Tracy for placement on the web site. The new intern application will be on Better Impact. Gardening with the Masters is continuing monthly. A workshop for Tree planting and pollinator planting is being planned for the fall. Are the interns getting enough helpline experience under our present method? Most teams are getting good questions and having good responses from the interns. Not everyone is capable of doing the helpline without more training.</p>
4b	Outreach	Sandy Liakus Penny Lindgren	<p>- Progress on Pesticide/Herbicide policy for SEMG and for New Mexico Master gardeners -meets on last Thursdays at 2:30p</p>	<p>State policy for the Pesticide/Herbicide policy has been submitted to Lynda early in July. We are awaiting Lynda's decision/approval. This is garden information season, there is the Sandoval County Fair, Sunday is Funday in Rio Rancho, Placitas Garden Tour, Harvest Festival in Corrales. There are sign up sheets on our SEMG website https://sandovalmastergardeners.org/ for the County Fair and Sunday is Funday.</p>
4c	Membership	Mo Casey	<p>Membership Report As of: 9 July 2024 Maureen Casey, Membership Chair</p> <ul style="list-style-type: none"> • Active – 166 	<p>Membership has not much action until the fall of the year. Numbers are as follows.</p> <ul style="list-style-type: none"> • Active – 166 • Life Members – 31

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			<ul style="list-style-type: none"> • Life Members – 31 • On LOA for 2023 – 12 • Inactive – 196 • Resigned – 87 • Deceased - 16 	<ul style="list-style-type: none"> • On LOA for 2023 – 12 • Inactive – 196 • Resigned – 87 • Deceased - 16 <p>Better Impact is the new software and management system that we will be using soon.</p> <p>Air Table will soon go away, what will we use until Better Impact is being used.</p> <p>Mo will provide information to Tracy to post on the website short term between the demise of Air Table which will be July 15 and the start of Better Impact.</p>
4	Communication	Kate Shadock Tracy Bogard		<p>Colors for aprons for the interns discussed. Hunter is the color that will be done for this year.</p> <p>Handbooks and other information for interns and mentors were uploaded to a dropbox accessible to the Ed committee/interns group. The Ed committee will update these formatted docs and then send to Tracy for uploading to the website as needed.</p> <p>Linda Padilla will be the new Facebook contact. socialmedia@sandovalmastergardeners.org</p> <p>Thank you to Linda for taking on this work. Thank you also to Joan for the work she has done on Facebook for the past years.</p> <p>Please note for your publications: URL on FB was changed to SEMGGrow (we are no longer a county) https://www.facebook.com/SEMGGrow</p> <p>Tracy gave Information on our style guide that is in draft. The guide is meant for branding across our website and publications and syncs with the NMSU theme. As part of the branding our official logo is being reworked.</p>

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				<p>Lisa Miller will be resigning from Sign-up Sheet admin as soon as a replacement is found. She is working along with Tracy to find a replacement. There are a couple of people in the pipeline.</p> <p>Standard Email addresses corresponding to SEMG functions will be published on the public side of the website. The email addresses will be connected to the officers of the organization, people who run the calendars, and other website information areas. This allows everyone to be able to contact people based on their function, allows seamless turnover when someone leaves a position, and removes the need to share personal information (email) publicly. If anyone thinks they need an official SEMG email, please contact webmaster@sandovalmastergardeners.org</p>
5	Update from State Advisory Council	Julie Rohr	Meetings will be quarterly with one in person meeting at the end of the year. Lynda Garvin will hold online meetings over the next few months.	<p>Next quarterly meeting will be in September, and an in person meeting in December.</p> <p>The EMG state meeting applications are available for the Los Alamos state meeting. The meeting will have the theme of sustainability Planting for the Future</p>
6	Feedback from guests		<ul style="list-style-type: none"> Non-Council members to provide feedback and suggestions to the Council 	

Attach: zoom invite; June 2024 financials; additional reports